

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
Thursday, September 9, 2021
4:00 P.M.

1. CALL TO ORDER

Chair Wada called the meeting to order at 4 p.m.

2. ROLL CALL

Present: Trustee Gonzalez, Trustee Palhinha, Trustee Laughlin and Chair Wada

Teleconference: Vice Chair Stewart

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Vice Chair Stewart.

4. AGENDA

Trustee Gonzalez motioned to approve the agenda. Seconded by Trustee Palhinha.

Unanimous Approval

5. PUBLIC COMMENT

No public comment.

6. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (1 case.)

Trustee Laughlin motioned to move to Closed Session. Seconded by Trustee Gonzalez.

The Board of Trustees entered Closed Session at 4:02 p.m.

The Board of Trustees returned from Closed Session at 4:53 p.m.

7. CLOSED SESSION ANNOUNCEMENTS

No announcements. Closed Session was for informational purposes only.

8. GENERAL MANAGER'S REPORT

A. FINANCE/TREASURER'S REPORT

Paul Kaymark, Financial Consultant, reviewed the August 2021 Financial Report. ACD is up \$120,000 in Program Services sales for the year.

Trustee Laughlin motioned to approve the August 2021 Financial/Treasurer's Report. Seconded by Vice Chair Stewart. **Unanimous approval**

B. ACD UPDATE

General Manager Mendoza reviewed his report. Reviewed Interments and Pre-Needs for the month of August 2021. Explained Covid funding . Families may call Covid Hotline. It is helpful to families.

Board Members recessed at 5:41 p.m.
Board Members reconvened at 5:45 p.m.

Current Grounds staff have a high-level skilled set.

General Manager Mendoza and Trustee Gonzalez provided an update on the Día de Los Muertos planning/event.

Chair Wada requested to know if a Job Fair could be implemented with the Día de Los Muertos.

General Manager Mendoza will be attending upcoming conferences.

C. COVID-19 PANDEMIC PROTECTIVE MEASURES

General Mendoza sought the Boards input regarding Covid-19 regulations.
Chair Wada suggested that the ACD should mirror what the Board of Supervisors are mandating.

Attorney O'Neil recommends that the Board review the written version of the LA County Resolution. Board should get a written copy of the Resolution (County Order) so that it could be used as a guide. Board will need to know what will satisfy the testing (Negative Covid Results); will need to know employer Covid-19 obligation. Testing will be considered work time.

Chair Wada stated that the exceptions have to be defined, that there needs to be a justification for whatever type of regulation is eventually in place which will need to explain which model the ACD is using.

9. CONSENT ITEMS

A. MINUTES: August 12, 2021, Regular Board Meeting Minutes

Trustee Gonzalez motioned to approve the Minutes of the Regular Board Meeting of August 12, 2021. Seconded by Trustee Palhinha. **Approved**

Yes: 4 No: 0 Absent:0 Abstention:1

10. ACTION ITEMS

A. APPOINTMENT OF LEGAL COUNSEL AND APPROVAL OF FEE AGREEMENT

Trustee Palhinha motioned to approve the Appointment of Legal Counsel and Approval of Fee Agreement. Seconded by Trustee Laughlin. **Unanimous Approval**

B. RESOLUTION 2021-015 APPROVAL OF PROPERTY/GENERAL LIABILITY AND RISK MANAGEMENT INSURANCE

Trustee Laughlin motioned to approve Resolution 2021-015 Approval of the Property /General Liability and Risk Management Insurance. Seconded by Trustee Palhinha. **Unanimous Approval**

Roll Call Vote:

Yes: 5 No: 0 Absent: 0 Abstention: 0

C. PROFESSIONAL SERVICES AGREEMENT FOR STRATEGIC DEVELOPMENT PLAN

(Item moved after item 7, Closed Session Announcement(s).)

James Mickartz, Architect, provided a summary of his resume. Mr. Mickartz entertained a discussion and questions on the Master Plan.

Trustee Palhinha motioned to approve the Professional Services Agreement for Strategic Development Plan. Seconded by Trustee Laughlin. **Unanimous approval**

11. BOARD COMMENTS

Trustee Laughlin: No Comments.

Trustee Palhinha: No Comments

Trustee Gonzalez: Thanked the new Attorney (Karen O’Neil) and welcomed her.

Chair Wada is concerned about the tree branches that he had referenced earlier and is hoping that before we have the day of the dead celebration that it gets resolved. He welcomed Attorney O’Neil. He is impressed with her knowledge. Chair Wada encouraged Ana to speak out and offer her thoughts. He speaks to both Tony & Ana when he visits the cemetery.

12. ADJOURNMENT

Chair Wada entertained a motion to adjourn the meeting in memory of former Assembly Person and State Senator Betty Karnette who passed away. Mentioned that many may not know her because she was out of state politics for some time; was a very vivacious and aggressive woman who really had a lot of care and concern for the people that she represented.

Trustee Gonzalez motioned to adjourn the meeting to the next Regular Meeting of the Board of Trustees on Thursday, October 14, 2021, at 4 p.m. Seconded by Trustee Laughlin. **Unanimous approval**

Meeting was adjourned at 6:30 p.m.