

# Artesia Cemetery District

Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

## SPECIAL MEETING OF THE BOARD OF TRUSTEES

### MINUTES

March 17, 2020

**CALL TO ORDER** Chair Treviño called the meeting to order at 5:30 p.m.

#### ROLL CALL

**Present:** Trustee Gonzalez Trustee Stewart Vice Chair Wada Chair Treviño  
**Phone Conference:** Trustee Palhinha

All members were present.

#### PUBLIC COMMENTS

No public comments.

#### AGENDA ITEM 1: RESOLUTION 2020-006 TO ADOPT CORONAVIRUS GATHERING RESTRICTIONS POLICY

District Manager stated that for the record Trustee Palhinha was present via phone; gave an overview of the Coronavirus Gathering Restrictions Policy; informed Board that the cemetery rules could be stricter than County, State or Federal guidelines but cannot be more lenient; recommended that the Board adopt the Resolution.

Chair Treviño called this meeting to address issues; concerned that we needed a policy to govern what is going on.

Board provided suggestions on how to protect staff and cemetery visitors.

Trustee Palhinha motioned to approve Resolution 2020-006 to Adopt Coronavirus Gathering Restrictions Policy. Vice Chair Wada seconded the motion. Roll Call Vote: Yes- 5 No- 0 Unanimous approval.

#### AGENDA ITEM 2: DISTRICT COUNSEL RESIGNATION

Chair Treviño placed the item on the agenda to start a discussion on where we stand with the attorney regarding his resignation; asked if we had his resignation, what are our next steps and when was the contract adopted.

Board discussed the attorney's resignation; requested further information.

District Manager will be asking specific questions and requesting specific answers for everything that has been asked; will have a clear picture on all the questions.

Trustee Palhinha motioned to put the District Counsel Resignation item on next month's agenda and have the questions answered that were posed today. Vice Chair Wada Seconded. Unanimous approval.

#### ADJOURNMENT

Chair Treviño adjourned the meeting at 7:12 p.m. to the next Regular Meeting of the Board of Trustees on Thursday, April 9, 2020 at 4:00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.