

# Artesia Cemetery District

Meeting Location: 11911 Artesia Blvd., Suite 104A, Cerritos, CA 90703

Trustee Rene Treviño      Board of Trustees  
Chair Lynda Johnson      Trustee Linda Gonzalez

District Manager  
Antonio Mendoza

## REGULAR MEETING OF THE BOARD OF TRUSTEES

### AGENDA

Thursday, August 8, 2019

*PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.*

### 4:00 P.M. CLOSED SESSION

**CALL TO ORDER-** Chair

**ROLL CALL-** Secretary

### **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is for members of the public to address the Board of Trustees on any item on the Closed Session agenda. There is a three-minute time limit.

### **RECESS TO CLOSED SESSION**

1. Rosewood Park Lease with City of Cerritos

### **RECONVENE TO OPEN SESSION**

### **ORAL CLOSED SESSION ANNOUNCEMENT AND/OR ACTION FROM CLOSED SESSION TO BE TAKEN IN OPEN SESSION**

That the Board of Trustees provide direction on whether to pursue renegotiation of the lease payment amount and terms.

### REGULAR BOARD OF TRUSTEES MEETING

*(Immediately following closed session)*

**CALL TO ORDER-** Chair

**ROLL CALL-** Secretary

**PLEDGE OF ALLEGIANCE-** Trustee

**INVOCATION-** Trustee

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or [info@artesiacementerydistrict.com](mailto:info@artesiacementerydistrict.com). Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda items are also available online at [www.artesiacementerydistrict.com](http://www.artesiacementerydistrict.com).

**AGENDA- Approval of Agenda**

**PUBLIC COMMENT - Three Minute Limit**

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

**DISTRICT MANAGER'S REPORT**

D1. ACD Update

**CONSENT ITEMS**

- C1. MINUTES: July 11, 2019 Board of Trustees Regular Meeting Minutes  
*Recommendation:* Staff recommends that the Board approve the minutes of the Regular Board Meeting of July 11, 2019
- C2. MINUTES: July 16, 2019 Board of Trustees Budget & Audit Meeting  
*Recommendation:* Staff recommends that the Board approve the minutes of the Regular Board Meeting of July 16, 2019
- C3. FINANCE/TREASURER'S REPORT  
DM Monthly Financial Report: July 2019 Sales Report/ Monthly Balance Sheets
- C4. REVISED FEE SCHEDULE
- C5. MARKER DIMENSIONS

**ACTION ITEMS**

- A1. ANTI FRAUD RESOLUTION AND POLICY
- A2. ACD EMPLOYEE HANDBOOK SICK LEAVE
- A3. RESOLUTION ADOPTING TRUSTEE EXPENSE REIMBURSEMENT POLICY
- A4. PUBLIC RECORDS ACT GUIDE
- A5. BOTTOMLESS VAULTS
- A6. OATH OF OFFICE
- A7. REMODEL UPDATE AND POTENTIAL CONTRACT AMENDMENTS

**BOARD COMMENTS**

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

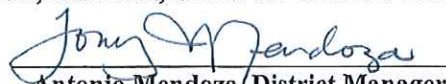
**ADJOURNMENT**

The next Regular Meeting of the Board of Trustees will be held on Thursday, September 5, 2019, at 4: 00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

**CERTIFICATION**

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: August 5, 2019

  
Antonio Mendoza, District Manager