

Artesia Cemetery District

Meeting Location: 11911 Artesia Blvd., Suite 104A, Cerritos, CA 90703

Trustee Rene Treviño **Board of Trustees**
Chair Lynda Johnson Trustee Linda Gonzalez

District Manager
Antonio Mendoza

REGULAR MEETING OF THE BOARD OF TRUSTEES

AGENDA

Thursday, July 11, 2019

PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.

3:30 P.M. CLOSED SESSION

CALL TO ORDER- Chair

ROLL CALL- Secretary

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is for members of the public to address the Board of Trustees on any item on the Closed Session agenda. There is a three-minute time limit.

RECESS TO CLOSED SESSION

1. PUBLIC EMPLOYEE EMPLOYMENT (Government Code section 54957(b)(1))
Title: General Manager (District Manager)

RECONVENE TO OPEN SESSION

ORAL CLOSED SESSION ANNOUNCEMENT AND/OR ACTION FROM CLOSED SESSION TO BE TAKEN IN OPEN SESSION

Consideration of approval of Employment Contract with Antonio Mendoza including terms of employment, salary and benefits – Approval would require motion and second and affirmative vote of a majority of the Board of Trustees.

4:00 P.M. REGULAR BOARD OF TRUSTEES MEETING

CALL TO ORDER- Chair

ROLL CALL - Secretary

PLEDGE OF ALLEGIANCE- Trustee

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or info@artesiacementerydistrict.com. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda items are also available online at www.artesiacementerydistrict.com.

INVOCATION- Trustee

AGENDA- Approval of Agenda

PUBLIC COMMENT - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

DISTRICT MANAGER’S REPORT

1. ACD Update
2. Report on ACD Remodel

CONSENT ITEMS

1. MINUTES: June 10, 2019 Board of Trustees Regular Meeting Minutes
Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of June 10, 2019
2. MINUTES: June 27, 2019 Board of Trustees Budget & Audit Meeting
Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of June 27, 2019
3. FINANCE/TREASURER’S REPORT
DM Monthly Financial Report: June 2019 Sales Report/ Monthly Balance Sheets
4. REVISED ACD PURCHASE CONTRACTS FOR BOARD APPROVAL
5. NEWACD AGENDA LAYOUT

ACTION ITEMS

1. REVISED BUDGET FOR BOARD APPROVAL
2. LEGAL COUNSEL: On-Call General Counsel Legal Services Agreement (Law Offices of Quintanilla & Associates)
3. ACD GRAND OPENING/ANNUAL ANNIVERSARY CELEBRATION
4. ACD DÍA DE LOS MUERTOS

BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, August 8, 2019, at 3:30p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District’s website at least 72 hours prior to the time of this regular meeting.

Date: July 8, 2019


Antonio Mendoza, District Manager