

# Artesia Cemetery District

Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

## Board of Trustees

Chair Mike Laughlin

Vice Chair Allison Stewart

Trustee Michael Wada

Trustee Osvaldo Palhinha

Trustee Linda Gonzalez

General Manager Antonio Mendoza

District Counsel Anne Branham

## REGULAR MEETING OF THE BOARD OF TRUSTEES

### AGENDA

Thursday, March 14, 2024

4:00 P.M.

MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.

*PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.*

1. **CALL TO ORDER** – Chair
2. **ROLL CALL** – Secretary
3. **PLEDGE OF ALLEGIANCE** – Trustee
4. **AGENDA** - Approval of Agenda
5. **PUBLIC COMMENT** - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the district. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

### 6. **CLOSED SESSION**

NONE

### 7. **CLOSED SESSION ANNOUNCEMENTS**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or [info@artesiacementery.com](mailto:info@artesiacementery.com). Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda is available online at [www.artesiacementery.com](http://www.artesiacementery.com).

## 8. GENERAL MANAGER'S REPORT

- A. FINANCE/TREASURER'S REPORT
- B. ACD & COVID UPDATES
- C. FEBRUARY 2024 BURIALS & SERVICES

## 9. CONSENT ITEMS

- A. MINUTES: February 8, 2024 Regular Board Meeting  
*Recommendation:* That the Board review, make necessary corrections and approve the minutes of the February 8, 2024 Regular Board Meeting.

## 10. ACTION ITEMS

- A. REVIEW & ADOPT THE PRE-NEED INTERMENT PURCHASE AGREEMENT FOR (PAID-IN-FULL) CUSTOMERS
- B. ACD SOCIAL MEDIA CONSULTANT VIDEO PRESENTATION
- C. PROPOSED 2024 EVALUATION PROCESS FOR GENERAL MANAGER

## 11. BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

## 12. ADJOURNMENT

Upcoming Regular Meeting of the Board of Trustees will be held on Thursday, April 11, 2024 at 4:00 p.m., District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

### CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the district's website at least 72 hours prior to the time of this regular meeting.

**Date:** Monday, March 11, 2024

  
Antonio Mendoza, General Manager