



## ARTESIA CEMETERY DISTRICT RULES and REGULATIONS

The Artesia Cemetery District is a public cemetery that was established by the Los Angeles County Board of Supervisors in 1928. It is overseen by a Board of Trustees and General Manager to ensure that the cemetery is properly maintained and adheres to an atmosphere that creates a serene park like setting.

The placement of flowers and memorial markers on interment spaces of loved ones is both a time-honored tradition and a beautiful expression of love and remembrance. Due to safety reasons, and to retain uniformity and an economically serene park like setting, certain rules and regulations must be followed.

### **CEMETERY HOURS AND VISITATIONS**

The Artesia Cemetery is open daily Sunday to Sunday, 8 a.m. – 4 p.m. and the cemetery district office is open Monday through Friday, 8 a.m. – 4 p.m. and closed Saturday and Sundays.

For families to feel safe and at peace in our beautiful serene park like environment, it is requested that all visitors be respectful, quiet, and reverent. **Loud and abusive conduct is prohibited.**

1. The use of athletic equipment for activities such as baseball, soccer, football, skateboarding, any frisbee throwing, volleyball, golf, and any other sport are not permitted.
2. All children must always be **supervised by an adult. Running is not allowed** on cemetery grounds.
3. Use of **barbeques or open flames is not permitted** anywhere on the grounds. Cemetery grounds will not be used for any large picnics or parties. (See General Manager for any special event approvals and coordination.)
4. Pets are allowed but **must always be on a leash. Owners are responsible for cleaning up after their pets.**
5. **Alcohol consumption, drug use, or being under the influence while on the premises is not permitted.** Violators may be subject to citation or arrest under Municipal Code Section 9.48.030(i).
6. **Irrigation water is not for human consumption. Do not drink.**
7. **No person shall deface any tree trunks.** District personnel will, if deemed necessary, remove or trim trees, shrubs, plants, or vines that may be an obstruction or detrimental to any site on cemetery grounds
8. **No person shall damage the cemetery grounds** or leave trash on gravesites. All trash must be placed in trash cans.
9. **All combustible materials are not permitted** on cemetery grounds.
10. **Any violation will result in dismissal from cemetery grounds.**

### **FLOWERS AND ORNAMENTS**

1. Flower removal is **every Wednesday**. Fresh or silk flowers will be removed when they become unsightly, in the opinion of the General Manager and/or staff. Flowers may be placed in an unbreakable container. **Unauthorized containers or items will be removed and disposed of by District personnel.**
2. Neither the Cemetery District nor its employees shall be held responsible for flowers or decorative objects that may be damaged or stolen.
3. Holiday decorations are allowed. Decorations are to be **removed within one week (7 days) after the holiday**. Failure to remove decorations in a timely manner will result in removal and disposal of decorations.
4. **No person shall plant any tree, shrub, bush, or flowers on cemetery grounds.** Donations for trees are acceptable, but trees will be selected, placed, and planted under the direction of the Board and/or General Manager.
5. No person shall gather cemetery flowers, nor disturb growing plants, or trespass on any gravesite in which they do not hold the interment right.

## **MEMORIAL MARKERS/HEADSTONES**

1. The Artesia Cemetery District (ACD) requires that a headstone be placed within 6 months of interment. The ACD Authorization Form and Headstone Dimensions which includes Board approved material, fees and dimension are provided to families upon request, and at the time of need.
2. If a headstone is not placed upon 6 months of interment, the ACD will make two (2) written attempts to notify the families requesting compliance. The Written Notices will inform families the need to install a headstone for their loved one.
3. If the family fails to respond or comply with the Headstone Marker Placement Policy, then the ACD will place a generic (20" L x 12" W x 3" T) headstone. The headstone will only indicate decedent's name, year of birth and year of death. The cost to pay for the ACD generic headstone and cost for installation will be paid from the "Setting Fee" which was paid at the time of burial.
4. If the family decides to buy their own headstone after the generic headstone has been placed, the family will incur the cost to remove the generic headstone (\$100) and pay a new headstone Setting Fee which starts at \$350.
5. All Memorial Markers and Headstones are installed by Artesia Cemetery District personnel only.

## **INTERMENTS**

1. Interment rights may be purchased at the Artesia Cemetery District Office. Upon payment in full, including payment to the Endowment Care Fund, a Certificate of Interment Rights, executed by the General Manager or authorized representative of the Board of Trustees, shall be issued to the purchaser.
2. Families are requested to call the cemetery office in advance to schedule an appointment for arrangements, however, staff will make every effort to coordinate with families who are at need.
3. No interment shall be made without a permit from the proper authorities and until the interment order has been signed by a member of the family of the deceased or an authorized person.
4. No interment shall be made, or other services rendered until all fees are paid. All fees for services must be paid (3 business days) prior to interment.
5. All graves will be dug to depth, which allows a minimum of 18 inches of earth to be placed on top of all vaults, crypts, and liners or cremated remains container. All single adult graves shall be dug to a depth of five feet at the center. Cremation sites shall be dug to a minimum depth of thirty inches. Opening and closing graves shall be made by District personnel only or those acting under the direction of District staff.
6. A minimum container of cloth covered wood casket with handles is required for all interments except cremated remains. A durable container is required for all cremated remains interments. Standard vaults, crypts, and liners of steel, polymer, or concrete must be used for all interments except for cremated remains. The use of cremated remains vaults is required. You can purchase a cremation vault from the District.
7. A maximum of three (3) cremated remains containers may be placed in an in-ground full grave.
8. Interments shall be made on Monday through Friday, between 9 a.m. and 1:00 p.m., unless a late burial or weekend interment has been approved by the General Manager or office staff. A late burial fee and/or weekend fee will need to be paid in full prior to interment.

## **LIABILITY**

1. The Board shall employ a General Manager and such other employees as it may determine to be necessary in the operation of the District.
2. All rules and regulations previously adopted and inconsistent with the foregoing are hereby repealed.
3. The rules and regulations shall be reviewed annually.
4. The Artesia Cemetery District is not responsible for lost, stolen, or damaged markers, flower vases, benches or any personal memorabilia brought in by family or friends of the deceased.
5. The District, its Board, all individual members of said Board, the General Manager and all other personnel of the District shall not be responsible for injury, illness or damage suffered by any persons (which may also lead to death), in their use of the cemetery grounds. Any person visiting the cemetery shall do so at his/her own risk.

## **LEGAL PROVISIONS**

1. Interments in the District's cemeteries shall be limited in accordance with section 9060 of the California Health and Safety Code as it is now exists or may be hereafter amended.
2. If a certificate of interment rights holder has not further need for interment rights, he or she may sell or transfer his or her interment rights to an eligible person. An endowment care fee must be paid at the time of transfer if not previously paid at the time of purchase. A transfer fee is required for all transfers. No transfer of any right of interment shall be complete or effective until approved under the authority of the District and recorded on the books of the District.
3. The District reserves the right, when necessary or if determined to be in the best interest of the District, to remove any remains from one plot to another in the same cemetery, keeping accurate records of such relocations and, whenever possible, notifying the lot owner or next of kin before relocation is made.

\* These Rules and Regulations may be modified or revised from time to time by the Board. Site Owners agree to comply with the Rules and Regulations, including any future modifications or revisions.