

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Michael Wada **Vice Chair** Linda Gonzalez

Trustee Allison Stewart **Trustee** Osvaldo Palhinha **Trustee** Mike Laughlin
General Manager Antonio Mendoza **District Counsel** Karen A. O'Neil

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, November 10, 2022

4:00 P.M.

1. CALL TO ORDER

Chair Wada called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Wada, Vice Chair Gonzalez, Trustee Laughlin, Trustee Palhinha, Trustee Stewart

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Vice Chair Gonzalez

4. AGENDA

Trustee Laughlin motioned to approve the Agenda of the November 10, 2022 meeting.
Trustee Palhinha seconded. **Unanimous Approval**

5. PUBLIC COMMENT

No members of the public were present.

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Artesia Cemetery District vs. Robert Yeutter et al. (Case No. 21NWCV00562)

Vice Chair Gonzalez motioned to go into closed session and Trustee Stewart seconded.

The Board of Trustees entered Closed Session at 4:02 p.m.

The Board of Trustees returned from Closed Session at 4:31 p.m.

7. CLOSED SESSION ANNOUNCEMENTS

No announcements. Closed Session was for informational purposes only.

8. GENERAL MANAGER’S REPORT

A. FINANCE/TREASURER’S REPORT

Paul J. Kaymark CPA, Financial consultant reviewed the Finance/Treasurer’s Report via Teleconference.

Trustee Laughlin motioned to approve the Finance/Treasurer’s Report. Trustee Palhinha seconded.
Unanimous Approval

B. ACD UPDATE

In the month of October, we had a total of 11 funerals: 8 burials and 3 cremations. Sold 8 Pre-need plots. Still averaging about 75% full burials and 25% cremations.

Planning a Plaque dedication of Rock at next month’s meeting.

We are finishing up measurements for the Tier 4 section.

We are finishing up plans with architects on the Niche Wall, and hope to have them ready by December.

9. CONSENT ITEMS

A. MINUTES: October 20, 2022 Regular Board Meeting Minutes

Trustee Stewart motioned to approve the Minutes from the October 20, 2022, board meeting. Trustee Laughlin seconded. **Unanimous Approval**

10. ACTION ITEMS

A. RESOLUTION 2022-015 ADOPTING HOLIDAY LEAVE POLICY

Trustee Palhinha motioned to approve Resolution 2022-015 Adopting Holiday Leave Policy. Trustee Stewart seconded.

Roll Call Vote:

Yes: 5 No: 0 Abstention: 0 Unanimous Approval

B. RESOLUTION 2022-016 ADOPTING AN ELIGIBLE NON-RESIDENT POLICY

Trustee Laughlin motioned to approve Resolution 2022-016 Adopting an Eligible Non-Resident Policy. Trustee Palhinha seconded.

Roll Call Vote:

Yes: 5 No: 0 Abstention: 0 Unanimous Approval

C. PROPOSED ACD “TIER 4” MAP REVISED

Tier 4 map information was for discussion only. Board suggested a special meeting at a later time for this proposal and vote.

D. BOARD MEETING COMPENSATION

General Manager brought up a discussion about stipend increase for Board of Trustees from Current rate of \$100.00 to \$110.25. General consensus by Board was ok to move forward. General Manager will put this subject up on next month’s agenda.

11. BOARD COMMENTS

Trustee Laughlin: Day of the Dead event was well received, and glad that the sidewalks were fixed.

Trustee Palhinha: Congratulated the General Manager on the Day of the Dead event, and he liked the food. His family and friends enjoyed themselves.

Trustee Stewart: She hopes everyone has a good Thanksgiving and enjoys spending time with their families.

Vice Chair Gonzalez: Asked if Mr. Rosewoods made money. Thanked Osvaldo Palhinha for always recognizing everyone and his wife for making dessert. Many good things about the Day of the Dead event.

Chair Wada: Reminded General Manager that Trustee Stewart still needs a photo of Trustee Laughlin. He also wants to make it clear that the last staff luncheon was paid for by him, not to blame our General Manager for misuse of funds.

12. ADJOURNMENT

Trustee Laughlin motioned to adjourn the Regular Meeting of the Board of Trustees. Trustee Stewart seconded this motion.

Chair Wada adjourned the Regular Meeting of the Board of Trustees at 5:52 p.m. in Memory of Scott O’Neil.

The next Regular Meeting of the Board of Trustees will be held on **Thursday, December 8th, 2022 at 4:00 p.m.**