

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Mike Laughlin **Vice Chair** Michael Wada

Trustee Allison Stewart **Trustee** Osvaldo Palhinha **Trustee** Linda Gonzalez
General Manager Antonio Mendoza **District Counsel** Anthony J. Principe

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, May 11, 2023

4:00 P.M.

1. CALL TO ORDER

Chair Laughlin called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Laughlin, Vice Chair Wada, Trustee Gonzalez, Trustee Palhinha, Trustee Stewart
LATE: Trustee Gonzalez @ 4:11p.m.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Laughlin.

4. AGENDA

Vice Chair Wada motioned to approve the Agenda of the May 11, 2023 Board Meeting. Trustee Palhinha seconded. Trustee Gonzalez **N/A** **Approved**

5. PUBLIC COMMENT

No members of the public were present.

6. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Artesia Cemetery District vs. Robert Yeutter et al. (Case No. 21NWCV00562)

Trustee Stewart motioned to go into closed session and Vice Chair Wada seconded. Trustee Gonzalez was not available for closed session.

The Board of Trustees entered Closed Session at 4:01 p.m.

The Board of Trustees returned from Closed Session at 4:10 p.m.

7. CLOSED SESSION ANNOUNCEMENTS

No Announcements to Disclose

8. GENERAL MANAGER’S REPORT

A. FINANCE/TREASURER’S REPORT

Paul J. Kaymark CPA, Financial consultant reviewed the Finance/Treasurer’s Report via Zoom. Vice Chair Wada motioned to approve the Finance/Treasurer’s Report. Trustee Stewart seconded.
Unanimous Approval

B. ACD UPDATES, BURIALS & SERVICES

In the month of April, we had a total of 8 funeral services: 4 Full Burials and 4 Cremations. Sold 6 Pre-need plots.

LAFCO: Awaiting the completion of the property tax transfer process. Waiting for the City to sign off on the resolution.

Budget Update: We will be having our budget hearing next month.

Landscaping: ACD is looking into bringing the landscaping duties in house.

9. CONSENT ITEMS

A. MINUTES: April 13, 2023 Regular Board Meeting Minutes

Trustee Stewart motioned to approve the Minutes from the April 13, 2023 Regular Board Meeting. Trustee Gonzalez seconded.
Unanimous Approval

10. ACTION ITEMS

A. INVESTMENT STRATEGIES (CA CLASS)

On Zoom with Bob Shult and Paul J. Kaymark also present for questions. Bob Shult shared info on California Class Local Government Investment Pool. It is similar to a money market but specifically for Government.

Vice Chair Wada motioned to approve the Investment Strategies (CA CLASS). Trustee Palhinha seconded.
Approved

Roll Call Vote:

Yes: 4 **No:** 0 **Absentee:** 0 **Abstention:** 1 (Trustee Gonzalez)

B. DISCUSSION ON MURAL FOR ADJACENT BUSINESS WALL

Vice Chair Wada motioned to approve the Mural for Adjacent Business Wall with Artist Ruben Rojas for \$25,000. Trustee Palhinha seconded.
Unanimous Approval

Roll Call Vote:

Yes: 5 **No:** 0 **Absentee:** 0 **Abstention:** 0

C. DISCUSS & APPROVE ADDENDUM to GENERAL MANAGER EMPLOYMENT AGREEMENT

Trustee Palhinha motioned to approve the Addendum to General Manager Employment Agreement.
Trustee Stewart seconded. **Unanimous Approval**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

11. BOARD COMMENTS

Trustee Gonzalez: She came early to pick up book and she was thinking about the gardeners and how our ACD crew could do the gardening in house. Also, wants to share about cops being at the cemetery when she came to visit on a Sunday. Our General Manager came in and handled it. She has already had her loved one's flowers stolen twice from his grave site.

Trustee Stewart: She would like to speak about the landscapes and how she thinks it's a great culture that Antonio has created. Hoping and wondering if it is possible to give the grounds crew a raise for all this new work load they will be undertaking with the landscaping.

Trustee Palhinha: Committee makes him proud to be a part. Antonio is a star in his book, and both Chair Laughlin and Vice Chair Wada are amazing. It makes him proud to be a part of the Board.

Vice Chair Wada: What amazes him is the vision of the General Manager at every meeting.

Chair Laughlin: (1) Discussed upgrades - sound proofing to the board meeting room walls, he will like to see this subject on an upcoming board agenda. (2) Thought about Veterans, maybe creating a board with all veteran's names on it.

12. ADJOURNMENT

Vice Chair Wada motioned to adjourn the Regular Meeting of the Board of Trustees. Trustee Stewart seconded this motion.

Chair Laughlin adjourned the Regular Meeting of the Board of Trustees at 5:29 p.m.

The next Regular Meeting of the Board of Trustees will be held on **Thursday, June 8, 2023 at 4:00 p.m.** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703