

Artesia Cemetery District

Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Michael Wada

Vice Chair Mike Laughlin

Trustee Allison Stewart

Trustee Aurelia Palhinha

Trustee Arturo Sanchez, Jr.

General Manager Antonio Mendoza

District Counsel Carlos Campos

SPECIAL MEETING OF THE BOARD OF TRUSTEES

AGENDA

Thursday, March 13th, 2025

1:00 P.M. (not the 4pm regular time)

MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.

PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.

1. **CALL TO ORDER** - Chair
2. **ROLL CALL** - Secretary
3. **PLEDGE OF ALLEGIANCE** – Trustee
4. **AGENDA** - Approval of Agenda
5. **PUBLIC COMMENTS** - Three Minute Limit

This time is for members of the public to address the Board of Trustees only on the items on this Special Meeting agenda.

6. **CLOSED SESSION:**

Personnel – Complaint by Employee

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, or complaint of a public employee(s),

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or info@artesiacementery.com. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda is available online at www.artesiacementery.com.

Personnel - Conference with Legal Counsel re: Anticipated Litigation

In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation,

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Artesia Cemetery District vs. Robert Yeutter et al. (Case No. 21NWCV00562)

7. CLOSED SESSION ANNOUNCEMENTS

8. GENERAL MANAGER'S REPORT

- A. FINANCE/TREASURER'S REPORT & FYE 2023 PRELIMINARY AUDIT REPORT
- B. ACD & COVID UPDATES
- C. FEBRUARY 2025 BURIALS & SERVICES

9. CONSENT ITEMS

- A. MINUTES: February 13, 2025 Regular Board Meeting
Recommendation: That the Board review, make necessary corrections and approve the minutes of the February 13, 2025, Regular Board Meeting.
- B. MINUTES: February 20, 2025 Special Board Meeting
Recommendation: That the Board review, make necessary corrections and approve the minutes of the February 20, 2025, Regular Board Meeting.
- C. MINUTES: February 27, 2025 Regular Board Meeting
Recommendation: That the Board review, make necessary corrections and approve the minutes of the February 27, 2025, Regular Board Meeting.

10. ACTION ITEMS

- A. **HR Labor & Employment Law Support**
- B. **RESOLUTION 2025-004** Review and Adopt Updates to ACD Employee Handbook
- C. **RESOLUTION 2025-005** Establishing Missing Marker Fund: "Guardians of Memory"
- D. **Proposed 2025 Evaluation Process for General Manager**

11. BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

12. ADJOURNMENT

Upcoming Regular Meeting of the Board of Trustees will be held on Thursday, April 10th, 2025, at 4:00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the district's website at least 24 hours prior to the time of this special meeting.

Date: Monday, March 10th, 2025


Antonio Mendoza, General Manager