

Artesia Cemetery District

Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Mike Laughlin

Vice Chair Michael Wada

Trustee Allison Stewart

Trustee Osvaldo Palhinha

Trustee Linda Gonzalez

General Manager Antonio Mendoza

District Counsel Karen A. O'Neil

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, January 12, 2023

4:00 P.M.

1. CALL TO ORDER

Chair Laughlin called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Laughlin, Vice Chair Wada, Trustee Gonzalez, Trustee Palhinha, Trustee Stewart

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chair Mike Laughlin

4. AGENDA

Trustee Gonzalez motioned to approve the Agenda of the January 12, 2023 meeting.
Vice Chair Wada seconded. **Approved**

5. PUBLIC COMMENT

No members of the public were present.

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Artesia Cemetery District vs. Robert Yeutter et al. (Case No. 21NWCV00562)

Vice Chair Wada motioned to go into closed session, and Trustee Stewart seconded.

The Board of Trustees entered Closed Session at 4:02 p.m.

The Board of Trustees returned from Closed Session at 4:30 p.m.

7. CLOSED SESSION ANNOUNCEMENTS

No announcements to disclose.

8. GENERAL MANAGER’S REPORT

A. FINANCE/TREASURER’S REPORT

Paul J. Kaymark CPA, Financial consultant reviewed the Finance/Treasurer’s Report via Zoom. Trustee Palhinha motioned to approve the Finance/Treasurer’s Report. Trustee Stewart seconded.

B. ACD UPDATE

In the month of November, we had a total of 11 funerals: 9 burials and 2 cremations. Sold 2 Pre-need plots.

Tier 4 Update, is ready to get started, but will be meeting next week for direction from the board.

General Manager spoke about a need to purchase a new Tuff Shed. The Board consents to this item be added to Special Meeting agenda.

9. CONSENT ITEMS

A. MINUTES: December 8, 2022 Regular Board Meeting Minutes

Vice Chair Wada motioned to approve the Minutes from the December 8, 2022, board meeting. Trustee Gonzalez seconded. **Approved**

B. SECOND READING & ADOPTION OF ORDINANCE 2023-01: INCREASING THE TRUSTEES’ COMPENSATION FOR ATTENDING BOARD MEETING.

Roll Call Vote:

Yes: 4 No: 0 Absentee: 0 Abstention: 1

10. ACTION ITEMS

A. RESOLUTION 2023-0001 APPROVAL & ADOPTION OF MID-YEAR BUDGET AND ADJUSTMENTS

Trustee Gonzalez motioned to approve Resolution 2023-001 Approval and Adoption of Mid-Year Budget and Adjustments. Trustee Palhinha seconded. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

B. REVIEW 2023 PRE-NEED PAYMENT PLAN CONTRACT

Trustee Gonzalez motioned to approve the review of the 2023 Pre-Need Payment Plan Contract. Trustee Palhinha seconded. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

11. BOARD COMMENTS

Trustee Gonzalez: Wonders if has work and scanning been caught up and up to date, since the two part-time employees were hired. She also asked why not use the garage to store items and paperwork instead of a storage shed. Antonio answered this question for her.

Trustee Palhinha: Advised Antonio to keep his eyes open for any negotiations and that Mike is absolutely correct.

Trustee Stewart: Happy 2023 and hopes that the staff has a great three-day weekend.

Vice Chair Wada: He has 2 tuff sheds, they are great and fully alarmed. He liked the idea of the zoom call, nice to see Paul in person. He thought it was a great idea meeting, very well conducted by Chair Laughlin. He is Pro labor and that the General Manager has an exceptional team working the grounds and anything that the board can do to motivate & reward them would be excellent and important.

Chair Laughlin: Apologized for almost being late. Thank You for his fat pill (cookie purchased by Dawn for his birthday). We have probably the best Board that he has ever worked with.

12. ADJOURNMENT

Trustee Stewart motioned to adjourn the Regular Meeting of the Board of Trustees. Trustee Palhinha seconded this motion.

Chair Laughlin adjourned the Regular Meeting of the Board of Trustees at 5:20 p.m.

The next Special Meeting of the Board of Trustees will be held on **Thursday, January 19th, 2023 at 4:00 p.m.** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703