

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Mike Laughlin

Vice Chair Arturo Sanchez Jr.

Trustee Suzanne Romero

Trustee Aurelia Palhinha

Trustee Michael Wada

General Manager Antonio Mendoza

District Counsel Carlos Campos

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, June 11, 2026

4:00 P.M.

1. CALL TO ORDER

Chair Laughlin called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Laughlin, Vice Chair Sanchez, Trustee Romero, Trustee Wada, Trustee Palhinha

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Romero

4. AGENDA

Trustee Wada motioned to approve the Agenda. Trustee Sanchez seconded.

5-0 Approved

5. PUBLIC COMMENT

No one present.

6. CLOSED SESSION:

None

7. CLOSED SESSION ANNOUNCEMENTS:

8. GENERAL MANAGER'S REPORT

A. FINANCE REPORT Dashboard, Revenues and Expenses, Endowment

B. ACD UPDATES

Garage Improvements: Pending BoT Approval

Trash Bin Upgrades: Board Room Upgrade; Agenda Management Upgrade; Audio/Visual system upgrade; Entrance planter lighting project; Transition to electric weed-eaters/blowers;

360 Mapping: Tues., Aug 12 and Wed., 13

Tier 4 Updates: Finished Row 33 of 38

Tree Trimming: Concluding on 8/14

Public Feedback: 1 Year Review

CSDA GM of the Year: Nothing to Report

Open House Event 9/26 : Preparations Underway

District-wide Mailer: Mailed after Labor Day Weekend

BoT Payroll Discrepancies with Easeworks: Update Attached

Conferences / Webinars/ Tours:

- CSDA Exhibitor Conf. Aug. 24-27

Trustee Wada motioned to approve the Finance Report. Trustee Palhina seconded.

5-0 Approved

9. CONSENT ITEMS

A. Check Detail Report for the Month

B. Credit Card Detail Report

C. California Class Summary

D. June & July Burials & Services

Month of June- ACD had a total of **(21)** Funeral Services: **(16)** Full Burials and **(5)** Cremations.

We sold **(8)** Pre-Need plots.

June & July Burials & Services

Month of July- ACD had a total of **(21)** Funeral Services: **(16)** Full Burials and **(5)** Cremations.

We sold **(7)** Pre-Need plots.

E. MINUTES: June 11, 2026 Regular Board of Trustees' Meeting Minutes, July 10, 2026 Bid Opening Meeting Minutes & July 28, 2026 Special Meeting for the Board of Trustees'

Vice Chair Sanchez motioned to approve the Consent Items. Trustee Palhinha seconded.

5-0 Approved

10. ACTION ITEMS

A. Award Bid for ACD Garage and Office Improvements Project

Vice Chair Sanchez motioned to approve the award bid for ACD garage and office improvements project. Trustee Palhinha seconded.

5-0 Approved

B. Approve Updated Customer Purchaser Agreement

Trustee Wada motioned to approve the updated customer purchaser agreement. Vice Chair Sanchez seconded.

5-0 Approved

C. RESOLUTION-2026-013 Adopting of the ACD Rules & Regulations

Trustee Palhinha motioned to approve Resolution-2026-013 Adopting of the ACD Rules and Regulations. Trustee Wada seconded.

5-0 Approved

D. RESOLUTION 2026-014 – Adopting and Investment of District Funds

Vice Chair Sanchez motioned to approve Resolution 2026-014 Adopting and Investment of District Funds. Trustee Palhinha seconded.

5-0 Approved

11. BOARD COMMENT

Trustee Wada: Welcomes new Trustee and commends GM on former Trustee Palhinha service. Provides board with book “La Cuchana” written by General Manager.

Trustee Palhinha: Welcomes new Trustee and thanks ACD for Osvaldo's service.

Vice Chair Sanchez: Welcomes Trustee Romero and expresses empathy for families in Columbia.

Chair Laughlin: Welcomes Suzanne to the ACD family.

Trustee Romero: Is happy to be part of the new Board and is moved by remarks from recent services.

12. ADJOURNMENT

Trustee Wada motioned to adjourn the Regular Meeting of the Board of Trustees in memory of María de Jesús Villalobos de Mendoza.. Trustee Romero seconded.

5-0 Approval

Chair Laughlin adjourned the Regular Meeting of the Board of Trustees at 6:10 pm

The next Regular Meeting of the Board of Trustees will be held on **Thursday, September 10 , 2026 at 4:00 PM** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703.