

Artesia Cemetery District

11911 Artesia Blvd., Suite 104A, Cerritos, CA 90703

Board of Trustees

Lynda Johnson
Rene Treviño
Linda Gonzalez

District Manager

Antonio Mendoza

MEETING OF THE BOARD OF TRUSTEES

AGENDA

Monday, May 13, 2019

10 A.M. CLOSED SESSION

CALL TO ORDER

ROLL CALL Chair: Lynda Johnson Trustees: Rene Treviño Linda Gonzalez

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is for members of the public to address the Board of Trustees on any item on the Closed Session agenda. There is a five-minute time limit.

RECESS TO CLOSED SESSION

1. PUBLIC EMPLOYEE EMPLOYMENT (Government Code section 54957(b)(1))
Title: District Manager

RECONVENE TO OPEN SESSION

ORAL CLOSED SESSION ANNOUNCEMENT AND/OR ACTION FROM CLOSED SESSION TO BE TAKEN IN OPEN SESSION

Consideration of approval of Employment Contract with Antonio Mendoza including terms of employment, salary and benefits – Approval would require motion and second and affirmative vote of a majority of the Board of Trustees.

10:30 A.M. REGULAR BOARD OF TRUSTEES MEETING

CALL TO ORDER

ROLL CALL Chair: Lynda Johnson Trustees: Rene Treviño Linda Gonzalez

PLEDGE OF ALLEGIANCE

INVOCATION

AGENDA

Approval of Agenda

MINUTES

Approval of Minutes

PUBLIC COMMENT

This time is for members of the public to address the Board of Trustees on any item not on the agenda. There is a five-minute time limit.

Any public comments relating to an item on the agenda can be addressed at the time the item comes before the Board. There is a five-minute time limit.

DISTRICT MANAGER'S REPORT

1. ACD Update
2. Finance Report
 - a. Monthly Sales Report
 - b. Monthly Balance Sheets (includes expenses and revenues)

CONSENT ITEMS

1. Authorization to use cash/debit card to purchase items
2. Missing Marker Policy
3. Trailer Disposal
4. Veteran Memorial Repair (\$1,000 additional)
5. ACD: City of Cerritos Business License
6. Transfer of Title Fee: \$50.00
7. CSDA Membership

ACTION ITEMS

1. Memorial Day Plan
2. 403B Retirement Program
3. Vault Sales
4. Lowering Device
5. ACD Signage
6. Landscaping Bids
7. Round Table Meeting, May 31, 2019: Fraud Prevention
8. ACD- Business Practices, Finances, and Governance review by the LA County Auditor Controller
9. Graves that need to be released for resale
10. Default Payment Plans

BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

ADJOURNMENT TO THE NEXT REGULAR BOARD OF TRUSTEES MEETING

Thursday, June 2nd, 2019: 10 am