

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Mike Laughlin

Vice Chair Arturo Sanchez Jr.

Trustee Suzanne Romero

Trustee Aurelia Palhinha

Trustee Michael Wada

General Manager Antonio Mendoza

District Counsel Carlos Campos

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, June 11, 2026

4:00 P.M.

1. CALL TO ORDER

Chair Laughlin called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Laughlin, Vice Chair Sanchez, Trustee Wada, Trustee Palhinha

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Sanchez

4. AGENDA

Trustee Wada motioned to approve the Agenda. Trustee Sanchez seconded.

4-0 Approved

5. PUBLIC COMMENT

No one present.

6. CLOSED SESSION:

None

7. CLOSED SESSION ANNOUNCEMENTS:

8. GENERAL MANAGER'S REPORT

A. FINANCE REPORT Dashboard, Revenues and Expenses, Endowment

B. ACD UPDATES

Garage Improvements: Bid Package finalized and Bids due early July 9th. Bids to be opened on July 10th @ 9am.

Upgrades: Potential Board Room Upgrade; Entrance planter lighting project; 360 mapping

Tier 4 Updates: At Row 30 (located west of sidewalk); Weekly vault deliveries

CSDA GM of the Year: Nothing to report

Memorial Day Event: A success

Large Gatherings: Restrictions and Compliance

Conferences / Webinars/ Tours:

- CSDA GM Summit June 29 & 30
- CSDA Exhibitor Conf. Aug. 24-27

Trustee Palhinha motioned to approve the Finance Report Trustee Wada. Trustee Sanchez seconded.

4-0 Approved

9. CONSENT ITEMS

A. Check Detail Report for the Month

B. Credit Card Detail Report

C. California Class Summary

D. January Burials & Services

Month of May- ACD had a total of **(19)** Funeral Services: **(17)** Full Burials and **(2)** Cremations.

We sold **(13)** Pre-Need plots.

E. MINUTES: May 14, 2026, Regular Board of Trustees Meeting Minutes

Trustee Wada motioned to approve the Consent Items Vice Chair Sanchez seconded.

4-0 Approved

10. ACTION ITEMS

A. Selection of Officers for the Board of Trustees for remainder of 2026

The Board of Trustees' motioned to approve the Selection of Officers for the Board of Trustees for remainder of 2026

4-0 Approved

B. 360 Mapping for Artesia Cemetery Chronicle

Trustee Palhinha motioned to approve 360 Mapping for Artesia Cemetery Chronicle Trustee Wada seconded.

4-0 Approved

C. Maintenance Services Agreement for Tree Care Services

Chair Laughlin motioned to approve Maintenance Services Agreement for Tree Care Services. Trustee Palhinha seconded.

4-0 Approved

D. RESOLUTION 2026-010 - APPROVING AND ADOPTING the FISCAL YEAR 2026-2027 BUDGET AND APPROPRIATIONS LIMIT

Chair Laughlin motioned to approve and adopt RESOLUTION 2026-010 - APPROVING AND ADOPTING the FISCAL YEAR 2026-2027 BUDGET AND APPROPRIATIONS LIMIT. Trustee Palhinha seconded.

4-0 Approved

E. RESOLUTION 2026-011 ADOPTING THE ACD CAFETERIA PLAN

Trustee Wada motioned to adopt the Cafeteria Plan. Trustee Palhinha seconded.

4-0 Approved

F. RESOLUTION 2026-012 TERMINATION OF THE DISTRICT 403(B) RETIREMENT PLAN EFFECTIVE JUNE 1, 2026

Vice Chair Sanchez motioned to approve RESOLUTION 2026-012 TERMINATION OF THE DISTRICT 403(B) RETIREMENT PLAN EFFECTIVE JUNE 1, 2026. Trustee Palhinha seconded.

4-0 Approved

11. BOARD COMMENT

Trustee Wada: Welcomes new appointed chair and Vice Chair and congratulates Vets and GM on a successful Memorial Day event.

Trustee Palhinha: Congratulates Chair Laughlin on recognition and states she really enjoyed the Memorial Day Event.

Vice Chair Sanchez: Congratulated Chair Laughlin and shares about other Memorial Day events he attended.

Chair Laughlin: Appreciates votes for Chair and shares about recent events attended.

12. ADJOURNMENT

Trustee Wada motioned to adjourn the Regular Meeting of the Board of Trustees. Trustee Palhinha seconded.

4-0 Approval

Chair Laughlin adjourned the Regular Meeting of the Board of Trustees at 5:42 pm

The next Regular Meeting of the Board of Trustees will be held on **Thursday, July 8th, 2026 at 4:00 PM** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703.