



Artesia Cemetery District

11142 Artesia Blvd., Cerritos, CA 90703

info@ArtesiaCemeteryDistrict.com

562-865-6300

BOARD OF TRUSTEES

Lynda Johnson

Rene Treviño

Linda Gonzalez

DISTRICT MANAGER

Antonio Mendoza

Notice of Adjourned Meeting

PLEASE TAKE NOTICE that the regular meeting of the Artesia Cemetery District Board of Trustees that was called to order on Thursday, August 8, 2019, at 4:00 p.m. and has been adjourned to the following date, time, and location:

DATE: Monday, August 12, 2019

TIME: 4:00 p.m.

LOCATION: Artesia Cemetery District
11142 Artesia Blvd.
Cerritos, CA 90703


Date: August 9, 2019

Antonio Mendoza, District Manager

Declaration of Posting:

I, Antonio Mendoza, District Manager of the Artesia Cemetery District, do hereby declare that a copy of the foregoing Notice of Adjourned Meeting was posted on the door of the location of the Board of Trustees regular meeting and on the doors of the District's office located at 11142 Artesia Boulevard, Cerritos, California 90703, within 24 hours after the time of the adjournment.

Mission Statement

To provide an attractive, safe and peaceful cemetery environment that offers cost effective, dignified interment services in a compassionate manner that honors diversity and cultural values. 



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ADJOURNED MEETING

Location: Artesia Cemetery District

11142 Artesia Blvd.

Cerritos, CA 90703

MONDAY, AUGUST 12, 2019

4:00 P.M.

Mission Statement

To provide an attractive, safe and peaceful cemetery environment that offers cost effective, dignified interment services in a compassionate manner that honors diversity and cultural values. 

Artesia Cemetery District

Meeting Location: 11911 Artesia Blvd., Suite 104A, Cerritos, CA 90703

Trustee Rene Treviño **Board of Trustees**
Chair Lynda Johnson Trustee Linda Gonzalez

District Manager
Antonio Mendoza

REGULAR MEETING OF THE BOARD OF TRUSTEES

AGENDA

Thursday, August 8, 2019

PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.

4:00 P.M. CLOSED SESSION

CALL TO ORDER- Chair

ROLL CALL- Secretary

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is for members of the public to address the Board of Trustees on any item on the Closed Session agenda. There is a three-minute time limit.

RECESS TO CLOSED SESSION

1. Rosewood Park Lease with City of Cerritos

RECONVENE TO OPEN SESSION

ORAL CLOSED SESSION ANNOUNCEMENT AND/OR ACTION FROM CLOSED SESSION TO BE TAKEN IN OPEN SESSION

That the Board of Trustees provide direction on whether to pursue renegotiation of the lease payment amount and terms.

REGULAR BOARD OF TRUSTEES MEETING

(Immediately following closed session)

CALL TO ORDER- Chair

ROLL CALL- Secretary

PLEDGE OF ALLEGIANCE- Trustee

INVOCATION- Trustee

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or info@artesiacementerydistrict.com. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda items are also available online at www.artesiacementerydistrict.com.

AGENDA- Approval of Agenda

PUBLIC COMMENT - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

DISTRICT MANAGER'S REPORT

D1. ACD Update

CONSENT ITEMS

- C1. MINUTES: July 11, 2019 Board of Trustees Regular Meeting Minutes
Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of July 11, 2019
- C2. MINUTES: July 16, 2019 Board of Trustees Budget & Audit Meeting
Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of July 16, 2019
- C3. FINANCE/TREASURER'S REPORT
DM Monthly Financial Report: July 2019 Sales Report/ Monthly Balance Sheets
- C4. REVISED FEE SCHEDULE
- C5. MARKER DIMENSIONS

ACTION ITEMS

- A1. ANTI FRAUD RESOLUTION AND POLICY
- A2. ACD EMPLOYEE HANDBOOK SICK LEAVE
- A3. RESOLUTION ADOPTING TRUSTEE EXPENSE REIMBURSEMENT POLICY
- A4. PUBLIC RECORDS ACT GUIDE
- A5. BOTTOMLESS VAULTS
- A6. OATH OF OFFICE
- A7. REMODEL UPDATE AND POTENTIAL CONTRACT AMENDMENTS

BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

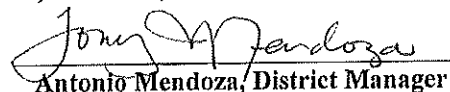
ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, September 5, 2019, at 4: 00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: August 5, 2019


Antonio Mendoza, District Manager